

~What Employers Want to See~



Appearance

Does your appearance convey pride in yourself and an ability to do the job?

Dress: Is your attire at least one step above what one would wear on the job?

Grooming & Hygiene: Do you project a clean, neat image from head to toe?

Manner: Is your behavior and attitude polite, friendly and confident?

Paperwork: Is your application and resume neat and complete?

Dependability

Can you be counted on to do the job?

Attendance: Will you be at work regularly?

Punctuality: Will you report to work on-time and return from lunch and breaks on-time? Will you complete duties in a timely fashion?

Reliability: Will you accept responsibility, follow rules, and learn as much as possible about the job?



Skills

- Do you possess the skills or the potential abilities to learn and perform on the job?
- Are you willing to learn new skills?
- Do you have experience or related experience?