

Crawford County Job and Family Services

Income Maintenance * Workforce Development * Child Support Enforcement * Children Services

JOB & FAMILY SERVICES

224 Norton Way
Bucyrus, Ohio 44820
Phone: 419-562-0015
Fax: 419-562-7970

CHILDREN SERVICES

224 Norton Way
Bucyrus, Ohio 44820
419-563-1570
419-562-0050

www.CrawfordCountyJFS.org

Name: _____ Date: _____

PRC Utility Bill Assistance Required Verifications

Only utility bills with a disconnect notice or that have been disconnected can be paid through this service. **NO** deposits, turn-on fees, previous accounts, late fees, or bills not in a household member's name can be paid by PRC. Individuals must pay 20% towards the total amount owed, not including turn-on fees or late fees. If the remaining balance (after the 20%) is greater than the \$600 PRC maximum, the individual must also pay the remaining balance down to the \$600 PRC maximum. Combined contingency services (Rent/Mortgage, Utilities & Bulk Fuel) can only be used once in a thirty-six month period (3 years) and count toward all household members.

There is **NO** PRC assistance for Public Utilities (i.e. AEP, Ohio Edison, Columbia Gas) during the heating season, November 1st through March 31st.

- PRC Application must be filled out once all items are brought into Jobs Plus by applicant to begin application process.
- Original utility bill & disconnect notice if sent as separate mailings.
- Applicants with utility allowances must show proof that utility allowances have been applied to the utility balances throughout the year.
- Receipt for 20% paid toward total amount due, not including turn-on fee and/or late fee if required. If a 3rd party pays toward bill, the payment will be deducted from the original amount owed and the 20% co-pay owed by the applicant will be based on the new balance.
- Receipt for turn-on fee, late fee, and any amount over \$600 limit, if applicable
- Most recent monthly checking & savings statements are required for all household members
- Original/Certified copy of birth certificates, original photo ID's (as applicable), and original social security cards are required for all household members (If they agency has these on-file, they do not have to be provided again).
- Total household income for everyone living in the household must be verified for last 30 days ending the date the PRC application is filled out. Household income includes but is not limited to the following...

- Employment Pay Stubs
- Alimony/Child Support
- Worker's Compensation Benefits
- Pensions
- Investment Income
- Self Employment Income
- SSI/SSD Payments
- Veteran's Benefits
- Unemployment Benefits
- Strike Benefits
- Rental Income

****THE PRC PROGRAM HAS UP TO 10 DAYS TO APPROVE/DENY YOUR APPLICATION****